

**NOBLE Executive Board Meeting Hybrid  
November 13, 2024**

Present: Kathy Lussier, Brian Courtemanche, Catherine McDonald, Allison Babin, Jonathan Nichols, Myron Schirer-Suter, Abby Porter, Theresa Hurley, Rachel Overbeck, Anna Sarneso

**1. Call to Order/Welcome**

Brian called the meeting to order at 2:11 pm.

**2. Approval of Minutes from October 9, 2024 meeting.**

*Catherine made the motion to approve the minutes, seconded by Jonathan. All in favor.*

**3. Treasurer's Report**

Myron reported that the audit has been completed and everything went well.

**4. Advocacy Committee Report**

Abby reported that Save the Dates have been sent to the NOBLE Directors and that the committee hopes to have videos from each library to show during the breakfast. More information will be forthcoming.

**5. Executive Director's Report**

Kathy's report included the following:

- Chris Amorosi has been hired as the Bibliographic Services Supervisor with a December 2 start date.
- Furniture is still being finalized for ergonomics upgrades. A recommendation will be provided to the Board after a trip to a furniture store in December.
- A Request for Quotes has been created for three potential vendors for Aspen Discovery Service.
- Improvements are being made to the staff catalog. A community developer has been hired to work on the code.
- Kathy chaired the Membership Model Subcommittee. The subcommittee has issued a recommendation for an Evergreen Project membership to help raise revenue for the project. Discussion of potentially joining will be a topic of discussion at a future meeting.
- NOBLE is co-hosting the Evergreen Hack-Away at Endicott College with CWMARS. The entire NOBLE team is attending.
- Kathy will be on vacation starting tomorrow.

**6. Vote to Accept FY24 Financial Statements, IRS Form 990 and State Form PC.**

Kathy and Myron presented information on the financial statements. The tax forms are not yet ready for a vote.

*Theresa made the motion to accept the FY24 Financial Statements, seconded by Anna. All in favor.*

#### **7. Quote for CloudNine Envisionware Reservation Service.**

CloudNine is being considered to replace PC Reservation. Kathy recommended the service, but noted it would be an increased cost of 5%. It could be charged as separate services or rolled into the general assessment. Discussion ensued.

*Theresa made the motion to transfer \$5,757 from capital to support the migration and year one costs to move from PC Reservation to the CloudNine Reservation service. Allison seconded. All in favor.*

#### **8. Inquiry from Gordon Conwell Theological Seminary.**

Gordon Conwell Theological Seminary in Hamilton has inquired about joining NOBLE. Kathy requested volunteers for a subcommittee to assist in putting together a quote for the Seminary. Kathy, Anna, Theresa, Jonathan, and Myron will be on a subcommittee to put together a quote.

#### **9. E-rate investigation and next steps.**

Kathy and Martha have been considering various filtering software. A meeting will be scheduled to discuss with the directors. A pilot library will be selected in the hopes of applying next fiscal year.

#### **10. New Business**

There was no further business.

#### **11. Adjournment**

Catherine made the motion to adjourn at 3:25.

Respectfully submitted,

Abigail Porter

Clerk